



**South Carolina American Revolution
Sestercentennial Commission**

Regular Commission Meeting

Friday, February 11, 2022 at 10:00 A.M.

Liberty Hall, Revolutionary War Visitor Center

212 Broad Street, Camden, SC 29020

Meeting link: Webex

<https://scamericanrevolutionsestercentennialcommission.my.webex.com/scamericanrevolutionsestercentennialcommission.my/j.php?MTID=m236373b7bd22038f569b78c0fa177b5f>

Meeting number: 2634 530 8449 Meeting password: D2JcbHpHp73

Contact Heather Hawkins to join meeting by telephone or other methods.

Proposed Agenda

10:00 am - A few moments of reflection and prospective with Chaplain Dianne Culbertson

1. Call to Order and Introductions - Chairman Mr. Baxley
2. Declaration of Quorum/Roll Call - Vice Chair Mr. Davies
3. Confirmation the Proposed Agenda has been posted in Compliance with FOIA - Recording Sec. Ms. Hawkins
4. Adoption of Proposed Agenda - Chairman Mr. Baxley
5. Approval of Minutes from October 20, 2021 Meeting - Vice Chair Mr. Davies (see Attachment A)
6. Approval of Consent Agenda Items
 - A. Proposed Schedule of Commission Meetings Remainder of 22FY (Attachment B)
 - B. Public Comment Policy (Attachment C)

7. Public Comment, if any

10:30 am to 11:30 am – Executive Session (Personnel: Executive Director Candidate Interview)

8. SC250 Grant Programs

- A. List of Previously Approved Sample Grants with Brief Update (Attachment D)
- B. Web Grants Online Application and Grant Management Program
- C. **County 250 Organizing Grant Approval (Attachment E)**
 - i Announcing Registration for Discover SC Web Grants Portal
 - ii Launching County 250 Organizing Grants Grant Opportunities
 - 1 Eligible: Each County in SC eligible for these Non-Competitive Grants
 - 2 Amount: \$3,000 / County
 - 3 Match: No Match Required
 - 4 Distribution: 100% upfront
 - 5 Approval: Executive Director once paperwork is complete and clear deliverables for Final Report are decided.
 - 6 Deadline: Ongoing acceptance through May 13 to encourage application before end of fiscal year, plan to relaunch July 1
 - iii Posting generic descriptions of other planned grants on website without details
- D. Additional SC250 Grants Rough Draft for Review (Attachments F & G)

9. Committee Updates

- A. Budget & Finance
 - i Updated Monthly Budget vs Actual – Mr. Carpenter (see Attachment H)
 - ii Recommendations for reallocation for 22FY Budget – Mr. Carpenter (see Attachment I)
 - iii Brief Update on State Budget Process – Mr. Baxley (see Attachment J)

- B. Marketing, Branding, & Public Relations – Ms. Cazel
 - i Update on Ad Agency RFP – Mr. Parrish
 - ii Billboard Test on I-85 (Pam Cazel’s suggestion) to drive tourists to up and running sites: PRT’s current Ad Agency’s advice/costs – Mr. Parrish and the SCPRT’s ad agency

- C. Publication & Research Committee – Mr. Baxley
 - i Dacey Langston Publication – Mr. Baxley (Attachment K)

- D. Education Committee – Mr. Nicholson
 - i **Grant Request: SC250 Professional Development \$10,000 grant request by SC African American Heritage Foundation – Commissioner Harriot (Attachment L)**

- E. Partnerships Committee
 - i America 250 update – Mr. Bennett
 - ii Upcoming Events with Sister Organizations 2022
 - 1 SC State Assembly of the National Society of Colonial Dames - February 18-20
 - 2 “Black Charlestonians in an Occupied City” Wegoja / SCAAHC Teacher Professional Development Event - February 19
 - 3 The American Heritage Festival - February 19-20
 - 4 SC Society Daughters of Colonial Wars - February 24
 - 5 Henry Laurens SAR Event in Aiken - March 18

- 6 SC Society Dames of the Court of Honor - March 18
- 7 SC DAR Conference - March 24-26, 2022
- 8 Tartan Days in West Columbia - March 31 - April 3
- 9 SCAAHC Preservation Conference - April 21
- 10 SCDAH Historic Preservation Conference - April 22
- 11 Landmarks Conference - April 28-30
- 12 *Hamilton* at the Belk Theatre Blumenthal in Charlotte April 26- May16
- iii County 250 Follow Up – (Attachment M)

10. Update from Statutory Partner – Doug Bostick, SCBPT

11. Administrative Updates

- a. Executive Director’s Update – Mr. Cochran
 - i. Update on Commission’s Liability Insurance
 - ii. Statement of Economic Interests Report (Attachment N)
 - iii. Instructions for Getting Your 250 License Plate (Attachment O)
 - iv. Reimbursement Policy Approved by Exec Committee (Attachment P)
- b. Chairman’s Update – Mr. Baxley

12:00 pm to 12:45 pm – Lunch Break (box lunch)

12:45 pm to 1:45 pm – Executive Session (Personnel: Executive Director Candidate Interview)

1:45 pm to 2:00 pm – Break

2:00 pm to 3:00 pm – Executive Session (Personnel: Executive Director Candidate Interview)

3:00 pm to 3:45 pm – Executive Session (Personnel: Executive Director Discussion)

3:45 pm to 4:00 pm – Vote on Executive Director Position

4:30 pm - Adjournment

Attachments List:

- Attachment A: Minutes from October 20, 2021 Full Commission Meeting
- Attachment B: Proposed Schedule of Commission Meetings This Calendar Year
- Attachment C: Proposed Public Comment Policy
- Attachment D: List of Previously Approved Sample Grants
- Attachment E: County 250 Organizing Grant Materials
- Attachment F: Grant Summary Sheet
- Attachment G: SC Grant Programs Manual Rough Draft
- Attachment H: Updated Budget vs. Actual

Attachment I: Recommendations for Reallocation of 22FY Budget
Attachment J: Budget Request 23FY
Attachment K: Dicey Langston Article
Attachment L: Documentation from SCAAHC regarding Grant Request
Attachment M: County 250 Basics One Sheet
Attachment N: Statement of Economic Interests Report Instructions
Attachment O: 250 License Plate Reserved Plate Instructions
Attachment P: Reimbursement Policy